

# ADELAIDE OVAL EDUCATION

## RISK MANAGEMENT GUIDELINES FOR TEACHERS

### Organisation

- Adelaide Oval offers free admission to adult supervisors on the ratio 1: 10 students for all education groups to assist with the provision of a safe and enjoyable visit to Adelaide Oval.
- Behaviour management and safety remains the responsibility of the supervising school staff at all times.
- A calm and respectful attitude provides a safe environment for all ages and reduces the risk of accidents occurring within an operating stadium.

### Safety

- Adelaide Oval Security are permanently onsite and all are trained in First Aid including EpiPen and defibrillation.
- Adelaide Oval has a dedicated WHS Manager with overarching safety policies in place.
- First Aid equipment is required for visiting groups and can be carried by school staff as part of all education component activities. Teachers must bring student medical information and contact information for the school and parents.

### Tour Specific Considerations

- Protocols are outlined by staff/ Tour Guides at the commencement of education activities. School staff are required to assist and cohere with such recommendations.
- Tour guidelines require the students to walk, stay in their assigned group/s with supervising adults and follow the instructions of their Adelaide Oval Tour Guide.
- All Adelaide Oval Tour Guides carry two-way radios with communication open to both administration and onsite security.
- All Education staff and Tour Guides have background checks as part of Adelaide Oval Safe Practice Policy.
- Hazards and exclusion zones are communicated to all staff involved in the visit.

### Risk Level Summary

- All risks are minimised when visiting groups provide sufficient supervision to students. Free adult entry is provided at the appropriate ratio to ensure adequate care can be provided.
- Organising and supervising staff are expected to consider risk management guidelines for their excursions as part of their internal organisational requirements. This document and further risk management material is available to be provided for consideration as part of this process.

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Hazards/Risks	Risk level	Management
Student is lost	Low	<ul style="list-style-type: none"> <li>Adelaide Oval Security permanently on site with vast access to vision around the venue. Tour Guides have direct contact to security and administration personnel who can assist promptly.</li> <li>Adequate staff: student ratio is enforced and teachers are briefed to manage students.</li> <li>Tour Guides set expectations to students at the beginning of tour and keep a count.</li> </ul>
Sunburn & heat exposure	Low	<ul style="list-style-type: none"> <li>Majority of tour path provided is under cover.</li> <li>Hats and bottles recommended. Hats available to be purchased from Merchandise if required.</li> <li>Free sunscreen available from Stadium Concierge.</li> <li>Water taps available throughout tour path if desperate.</li> </ul>
Physical and/or sexual assault	Low	<ul style="list-style-type: none"> <li>Adelaide Oval Safe Environment - Child and Vulnerable Person Policy and procedures in place.</li> <li>All Adelaide Oval Tour Guides and staff have appropriate WHS training. Education staff have DCSI clearance and RAN training.</li> <li>Roaming groups kept together by staff.</li> </ul>
Tripping on rough or uneven surface	Low – High	<ul style="list-style-type: none"> <li>Whole Adelaide Oval incident reporting procedure to WHS Manager.</li> <li>Any restricted areas or hazards are marked to patrons and Tour Guides are informed of major construction work, operations and the like.</li> <li>Adelaide Oval Tour Guide provides clear instructions and warning of level changes throughout tour path.</li> <li>Adelaide Oval Security with First Aid training.</li> <li>Supervising staff with First Aid training and equipment. They have direct contact to school and parents.</li> </ul>

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Injury (including as a result of physical activity)	Low – Med	<ul style="list-style-type: none"> <li>Any restricted areas or hazards are marked to patrons and Tour Guides are informed of major construction work, operations and the like.</li> <li>Tour Guide with radio access to report.</li> <li>Adelaide Oval Security with First Aid training.</li> <li>Supervising staff with First Aid training and equipment. They have direct contact to school and parents.</li> <li>Ambulance access if required.</li> </ul>
Asthma Attack and Allergic Reaction	Low – Ext	<ul style="list-style-type: none"> <li>Tour Guide with radio access to report.</li> <li>Adelaide Oval Security with First Aid training.</li> <li>Supervising staff with First Aid training and equipment. They have direct contact to school and parents.</li> <li>Ambulance access if required.</li> </ul>
Slipping or falling down stairs or escalators	Low – High	<ul style="list-style-type: none"> <li>Adelaide Oval Tour Guides provide clear guidelines for behaviour and safety before tour commencing and repeating before ascending / descending stairs.</li> <li>Supervising staff with First Aid training and equipment. They have direct contact to school and parents.</li> <li>Tour Guide with radio access to report.</li> <li>Ambulance access if required.</li> </ul>
Drowning	Low	<ul style="list-style-type: none"> <li>Football ice bath behind closed door with high placed access handle.</li> <li>Supervising teacher follows at the back of group to supervise child movement.</li> <li>Students not taken into wet areas – Tour Guide to manage.</li> </ul>

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Hit by Moving Vehicle	Low – Med	<ul style="list-style-type: none"> <li>• Railings in place to prevent students from entering roadway.</li> <li>• Vehicle speed limited 10km throughout B2 Basement roadway.</li> <li>• Walkways in high traffic areas are clearly marked.</li> <li>• Adelaide Oval Tour Guide provides clear guidelines for behaviour and safety before tour commencing and repeating before entering B2 Basement Level.</li> <li>• Tour path is updated as a result of high traffic areas and tour guides are notified.</li> <li>• Tour Guide with radio access to report.</li> <li>• Ambulance access if required.</li> </ul>
Fire or Intruder	Low	<ul style="list-style-type: none"> <li>• Evacuation policies in place. Required details outlined at the beginning of the visit.</li> </ul>
Virtual Reality related issues	Low - Med	<ul style="list-style-type: none"> <li>• VR can cause dizziness and nausea and can affect those susceptible to epilepsy.</li> <li>• Schools are required to read through safety information and sign the declaration prior to use.</li> <li>• Staff run through basic safety and consistently monitor participant progress.</li> <li>• Students are diligently organised in a manner to prevent striking injury.</li> <li>• Equipment is setup safely with certified equipment and is tested prior to use.</li> </ul>